Thank you for your interest in Coastal Management Program (CMP) Grant Cycle 18. A CMP grant application may be submitted for each project you have registered. To submit an application, please follow the directions below.

Deadline for Pre-Proposals: Pre-proposals must be submitted electronically through the website provided in Step 7 by **5:00 p.m. on June 20, 2012**. Submission of a pre-proposal is optional. However, only those applicants that submit a pre-proposal by the deadline will receive written comments.

Deadline for Final Applications: Final applications and supporting documentation must be submitted electronically through the website provided in Step 7 by **5:00 p.m. on September 26, 2012**.

This office must receive pre-proposals and final applications by the due dates and times. Facsimiles and hard copies of pre-proposals and applications will not be accepted.

Important Information to Know:

1. You must register for a user name and password to submit your grant application. Keep the information you receive in the email sent to you when you register your project. You will need this information when you are ready to submit your grant application.

   Different passwords will be provided to you for each project you register for submission under CMP Grant Cycle 18.

2. Adobe® Reader® 9 will need to be loaded on your computer in order to open and work within the application.

3. To download the application, go to: http://www.glo.texas.gov/what-we-do/caring-for-the-coast/grants-funding/cmp/index.html.

4. Save the application on your computer. You will be able to make as many revisions as needed until you are ready to submit.

5. All supporting documentation such as photographs, maps, letters of support, permits, drawings, etc., must be submitted electronically with your application.

6. It is recommended that applicants consolidate supporting documents into one PDF document, if possible. In particular, we recommend that all pictures are consolidated into a PDF document to allow for faster download.

7. Once you have completed your application and have saved all of your supporting documentation on your computer, go to: https://s3.glo.texas.gov/grant-upload/index.cfm to submit your final documents. Directions for uploading your documents will be provided on this website.

    Please remember you must use the email address, password, and project title provided above to log into the website and upload your files.

8. You will receive a verification page after you upload your documents.

Please feel free to contact me at (512) 475-1393 or at melissa.porter@glo.texas.gov or Sean Hilbe at (512) 463-5335 or sean.hilbe@glo.texas.gov if you have any questions.